
THE GATEHOUSE

(Incorporated as the Gatehouse Child Abuse Advocacy Centre)

FINANCIAL STATEMENTS

DECEMBER 31, 2013

INDEPENDENT AUDITOR'S REPORT

To the Members,
The Gatehouse

Report on the Financial Statements

We have audited the accompanying financial statements of The Gatehouse which comprise the statement of financial position as at December 31, 2013, and the statements of operations and changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many not-for-profit organizations, the organization derives revenue from donation and fundraising revenue, the completeness of which is not susceptible of satisfactory audit verification. Accordingly, verification of this revenue was limited to the amounts recorded in the records of the organization, and we were not able to determine whether any adjustments might be necessary to donation and fundraising revenue, excess of revenue over expenses for the year, assets and net assets.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of The Gatehouse as at December 31, 2013, and its financial performance and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Cowperthwaite Mehta

Chartered Accountants
Licensed Public Accountants

April 2, 2014
Toronto, Ontario

THE GATEHOUSE

STATEMENT OF FINANCIAL POSITION

AS AT DECEMBER 31, 2013

	2013	2012
ASSETS		
Current assets		
Cash	\$ 102,233	\$ 83,401
Short-term investments		80,000
Accounts receivable	413	4,705
Sales taxes recoverable	4,167	3,425
Prepaid expenses	<u> </u>	<u>2,892</u>
	106,813	174,423
Property and equipment (note 3)	<u>99,639</u>	<u>110,430</u>
	<u>\$ 206,452</u>	<u>\$ 284,853</u>
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable and accrued liabilities	\$ 5,290	\$ 9,312
Deferred property and equipment grants (note 5)	<u>72,051</u>	<u>80,057</u>
	<u>77,341</u>	<u>89,369</u>
Net assets		
Designated (note 6)	65,000	65,000
Undesignated	<u>64,111</u>	<u>130,484</u>
	<u>129,111</u>	<u>195,484</u>
	<u>\$ 206,452</u>	<u>\$ 284,853</u>

Approved on behalf of the Board:

_____, Director

_____, Director

see accompanying notes

THE GATEHOUSE

STATEMENT OF OPERATIONS AND CHANGES IN NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2013

	2013	2012
REVENUE		
Donations and fundraising	\$ 69,748	\$ 83,542
Government and related agency grants (note 7)	49,011	34,138
Other program grants	10,000	10,000
Amortization of property and equipment grants	8,006	8,895
Other	<u>5,897</u>	<u>4,595</u>
	<u>142,662</u>	<u>141,170</u>
EXPENSES		
Support services (note 8)	155,076	127,607
Office and general	42,916	38,757
Amortization	<u>11,043</u>	<u>12,236</u>
	<u>209,035</u>	<u>178,600</u>
EXCESS OF EXPENSES OVER REVENUE FOR THE YEAR	(66,373)	(37,430)
Net assets, beginning of year	<u>195,484</u>	<u>232,914</u>
NET ASSETS, END OF YEAR	<u>\$ 129,111</u>	<u>\$ 195,484</u>

see accompanying notes

THE GATEHOUSE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED DECEMBER 31, 2013

	2013	2012
OPERATING ACTIVITIES		
Excess of expenses over revenue for the year	\$ (66,373)	\$ (37,430)
Add back non-cash items: Amortization		
Grant revenue (note 5)	(8,006)	(8,895)
Expense	11,043	12,236
Net change in non-cash working capital items:		
(Increase) decrease in accounts receivable	4,292	(2,908)
Increase in sales taxes recoverable	(742)	(478)
(Increase) decrease in prepaid expenses	2,892	(1,277)
Increase (decrease) in accounts payable and accrued liabilities	<u>(4,022)</u>	<u>1,706</u>
Cash used in operations	<u>(60,916)</u>	<u>(37,046)</u>
INVESTING ACTIVITIES		
Purchase of property and equipment	(252)	(5,741)
Redemption of short-term investments	<u>80,000</u>	<u> </u>
Cash generated from (used in) investing activities	<u>79,748</u>	<u>(5,741)</u>
NET INCREASE (DECREASE) IN CASH FOR THE YEAR	18,832	(42,787)
Cash, beginning of year	<u>83,401</u>	<u>126,188</u>
CASH, END OF YEAR	<u>\$ 102,233</u>	<u>\$ 83,401</u>

see accompanying notes

THE GATEHOUSE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2013

The Gatehouse Child Abuse Advocacy Centre, operating as The Gatehouse, is incorporated as a not-for-profit organization without share capital in the Province of Ontario. The organization is exempt from income tax in Canada as a registered charitable organization under the Income Tax Act (Canada).

The organization provides children, youth, their families and adult survivors who have experienced abuse, with a community response that is centred on their needs, both immediate and long term. This response includes crisis support, linkages to appropriate community services and on-going assistance throughout their healing.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Management is responsible for the preparation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations. Outlined below are those policies considered particularly significant:

Financial instruments

Financial instruments include cash, short-term investments, accounts receivable and accounts payable and accrued liabilities. Cash is measured at fair value. Term deposits are measured at fair value calculated at original purchase price plus accrued interest. All other financial instruments are recorded at cost.

Property and equipment

Property and equipment is recorded at cost. Amortization is provided annually at rates calculated to write-off the assets over their estimated useful lives on a declining balance basis as follows:

Furniture and equipment	- 10% diminishing balance
Leasehold improvements	- 10% diminishing balance

Revenue recognition

The organization follows the deferral method of revenue recognition. Its principal sources of revenue and recognition of these revenues for financial statement purposes are as follows:

- i) Government grants related to current expenditures are reflected in the accounts as a revenue item in the current year. Grants received in the year for expenses to be incurred in the following fiscal year are recorded as deferred revenue. Grants related to the purchase of property and equipment are recorded as revenue in the same period the related property and equipment are charged to operations.
- ii) Fundraising and donation revenue is recorded when funds are received. Donated materials and services which are normally purchased by the organization are not recorded in the accounts.
- iii) Interest income is recognized in the period earned.

Use of Estimates

The preparation of these financial statements requires management to make estimates and assumptions that affect the reported amount of assets, liabilities, revenues and expenses. Specifically, significant assumptions have been made in arriving at the amortization rates to be applied to property and equipment and related property and equipment grants. These estimates are reviewed periodically, and, as adjustments become necessary, they are reported in the period in which they become known.

THE GATEHOUSE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2013

2. FINANCIAL RISKS

Financial instruments expose the organization to risks which may affect the cash flows of the organization. The following are those financial instruments considered particularly significant and their related financial risks:

Interest rate risk results from fluctuations in market interest rates. The organization holds fixed rate term deposits and fluctuations in market interest rates do not affect future cash flows.

Liquidity risk is the risk that the organization will not be able to meet its obligations associated with financial liabilities. The organization expects to meet its financial obligations for accounts payable and accrued liabilities through cash flows from operations.

It is management's opinion that the organization is not exposed to significant financial risks.

3. PROPERTY AND EQUIPMENT

Property and equipment is as follows:

	Cost	Accumulated Amortization	2013 Net	2012 Net
Leasehold improvements	\$ 300,290	\$ (236,474)	\$ 63,816	\$ 70,907
Furniture and equipment	<u>100,252</u>	<u>(64,429)</u>	<u>35,823</u>	<u>39,523</u>
	<u>\$ 400,542</u>	<u>\$ (300,903)</u>	<u>\$ 99,639</u>	<u>\$ 110,430</u>

4. BANK LOAN

The organization has a \$15,000 business loan available at a major Canadian credit union at prime plus 4.50%. No amount was drawn on the loan at December 31, 2013. As collateral for the bank loan the organization has pledged a general assignment of accounts receivable and equipment.

5. DEFERRED PROPERTY AND EQUIPMENT GRANTS

Contributions received from donors to purchase property and equipment are deferred and amortized over the life of the asset. The continuity of deferred property and equipment grants for the year is as follows:

	2013	2012
Deferred property and equipment contributions, beginning of year	\$ 80,057	\$ 88,952
Less amortization recognized in revenue	<u>(8,006)</u>	<u>(8,895)</u>
Deferred property and equipment contributions, end of year	<u>\$ 72,051</u>	<u>\$ 80,057</u>

6. DESIGNATED NET ASSETS

The Board of Directors of the organization has designated net assets of \$65,000 as at December 31, 2013 to provide for future unexpected financial requirements (\$65,000 at December 30, 2012).

THE GATEHOUSE

NOTES TO THE FINANCIAL STATEMENTS

DECEMBER 31, 2013

7. GOVERNMENT AND RELATED AGENCY GRANT REVENUE

Grant revenue recognized in the year was as follows:

	2013	2012
City of Toronto		
Operating grant (CSP)	\$ 22,080	\$ 21,230
Investing in neighbourhoods	16,931	2,908
Ontario Ministry of the Attorney General	<u>10,000</u>	<u>10,000</u>
	<u>\$ 49,011</u>	<u>\$ 34,138</u>

8. ALLOCATION OF EXPENSES TO SUPPORT SERVICES

The organization allocated costs to programs as follows:

	Direct Expenses	Allocated Expenses	2013 Total	2012 Total
Adult Support Services	\$ 25,634	\$ 77,166	\$ 102,800	\$ 62,274
Child Abuse Investigations	<u>5,487</u>	<u>46,789</u>	<u>52,276</u>	<u>65,335</u>
	<u>\$ 31,121</u>	<u>\$ 123,955</u>	<u>\$ 155,076</u>	<u>\$ 127,609</u>

Expenses allocated among program areas include salaries and benefits of \$99,228 (\$68,821 in 2012) and general and administrative expenses of \$24,727 (\$25,140 in 2012). Expenses are allocated based on the estimated percentage of time spent and use of resources for each program area.